

**DEPARTMENT OF ENERGY**  
DOE Main Bldg., Energy Center,  
Rizal Drive, Bonifacio Global City, Taguig City

**BIDS AND AWARDS COMMITTEE**  
**MINUTES OF THE MEETING**  
18<sup>th</sup> PB CY 2026 – Pre-Bid Conference  
Venue: DOE-EUMB Conference Hall  
Date: 16 July 2026  
Day: Thursday  
Time: 11:30 AM

**I. CALL TO ORDER**

The Secretariat checked the attendance and declared a quorum with the following BAC Members in attendance:

|    | <b>BAC Members</b>               | <b>Designation</b> |
|----|----------------------------------|--------------------|
| 1. | Usec. R. V. Conquilla            | Chairperson        |
| 2. | Asec. A. C. A. Navarro (Virtual) | Vice-Chairperson   |
| 3. | OIC-Dir. R.J.A. Delos Santos     | Member             |

|    | <b>TWG</b>           | <b>Designation</b> |
|----|----------------------|--------------------|
| 1. | Atty. D. J. C. Suyat | Head               |
| 2. | J. B. Balunday       | Assistant Head     |

|    | <b>Secretariat (Team A)</b> | <b>Designation</b> |
|----|-----------------------------|--------------------|
| 1. | A. M. G. Realo              | Head               |
| 2. | L. A. B. Melquiades         | Member             |
| 3. | K. T. Regala                | Member             |
| 4. | M. F. Aloba                 | Member             |
| 5. | A. B. Bermas                | Member             |
| 6. | C. A. P. Delos Santos       | Member             |
| 7. | K. A. Madroño               | Member             |

|    | <b>End-Users</b>      | <b>Office</b> |
|----|-----------------------|---------------|
| 1. | Dir. P. G. Fondevilla | ITMS          |
| 2. | D.E.M. Montealegre    | ERDB-PRDD     |
| 3. | J. O. Bragado         | AS-GSD        |

|    | <b>Other Attendees</b> | <b>Office</b> |
|----|------------------------|---------------|
| 1. | P. J. R. Marqueta      | AS-PMD        |
| 2. | S.M. Magdaraog         | AS-PMD        |
| 3. | M. A. G. Dela Cruz     | AS-PMD        |

|    | <b>Bidders</b> | <b>Company</b>              |
|----|----------------|-----------------------------|
| 1. | R. Ganuelas    | Gakken Philippines, Inc.    |
| 2. | J.C.V. Dameg   | Joneco Tech Marketing Corp. |
| 3. | R. G. Rastallo | IT Avenue                   |
| 4. | R. Lacorte     | Trends and Technologies Inc |

|     |              |                                                  |
|-----|--------------|--------------------------------------------------|
| 5.  | E. Rulona    | Inkbiz Ventures Inc.                             |
| 6.  | L. Ducosin   | Enterprise Information Technology Corporation    |
| 7.  | J. Tubig     | Pronet Systems Integrated Network Solution, Inc. |
| 8.  | A. Lasin     | Telka                                            |
| 9.  | B. Bermejo   | Infocentric Solutions Inc.                       |
| 10. | A. Madridano | Halliburton                                      |
| 11. | C. Dinan     | SLB                                              |
| 12. | F. Young     | SLB                                              |
| 13. | G. Unson     | V.V. Aldaba Incorporated                         |

With the declaration of a quorum, the meeting was called to order at 11:30 AM by Usec. Ronald V. Conquilla as the Presiding Officer.

The BAC Secretariat, represented by Ms. Louise Andre B. Melquiades, informed the BAC that invitations for the in-house Commission on Audit (COA) and other representatives from the Non-Government Organizations (NGO) and Civil Society to attend the Pre-Bid Conference were officially sent to their respective offices thru e-mail.

Ms. Melquiades presented the particulars of the Pre-Bid Conference and acknowledged the in-person and virtual presence of the prospective bidders from Gakken Philippines, Inc., Joneco Tech Marketing Corp., IT Avenue, Trends and Technologies Inc, Inkbiz Ventures Inc., Enterprise Information Technology Corporation, Pronet Systems Integrated Network Solution, Inc., Telka, Infocentric Solutions Inc., Halliburton, SLB, and V.V. Aldaba Incorporated.

## II. MEETING AGENDA

### Items for Bidding:

|   | Particulars                                                                 | ABC (PhP)     | End-User  |
|---|-----------------------------------------------------------------------------|---------------|-----------|
| 1 | (Re-Bidding) Supply and Delivery of ICT Equipment for DOE ISSP FY 2026      | 55,499,000.00 | ITMS-ISD  |
| 2 | Basin Modelling License                                                     | 5,000,000.00  | ERDB-PRDD |
| 3 | Supply, Delivery and Installation of Steel Mezzanine Floor at DOE Warehouse | 11,550,000.00 | AS-GSD    |

## III. INTRODUCTION OF PROSPECTIVE BIDDERS

### Prospective Bidders:

|   | Name / Company                                     | Item for Procurement                                                                             |
|---|----------------------------------------------------|--------------------------------------------------------------------------------------------------|
| 1 | <b>Gakken Philippines, Inc.</b><br>R. Ganuelas     | (Re-Bidding) Supply and Delivery of ICT Equipment for DOE ISSP FY 2026<br>ABC – PhP55,499,000.00 |
| 2 | <b>Joneco Tech Marketing Corp.</b><br>J.C.V. Dameg | (Re-Bidding) Supply and Delivery of ICT Equipment for DOE ISSP FY 2026<br>ABC – PhP55,499,000.00 |

|    |                                                                     |                                                                                                       |
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| 3  | <b>IT Avenue</b><br>R. G. Rastallo                                  | (Re-Bidding) Supply and Delivery of ICT Equipment for DOE ISSP FY 2026<br>ABC – PhP55,499,000.00      |
| 4  | <b>Trends and Technologies Inc</b><br>R. Lacorte                    | (Re-Bidding) Supply and Delivery of ICT Equipment for DOE ISSP FY 2026<br>ABC – PhP55,499,000.00      |
| 5  | <b>Inkbiz Ventures Inc.</b><br>E. Rulona                            | (Re-Bidding) Supply and Delivery of ICT Equipment for DOE ISSP FY 2026<br>ABC – PhP55,499,000.00      |
| 6  | <b>Enterprise Information Technology Corporation</b><br>L. Ducosin  | (Re-Bidding) Supply and Delivery of ICT Equipment for DOE ISSP FY 2026<br>ABC – PhP55,499,000.00      |
| 7  | <b>Pronet Systems Integrated Network Solution, Inc.</b><br>J. Tubig | (Re-Bidding) Supply and Delivery of ICT Equipment for DOE ISSP FY 2026<br>ABC – PhP55,499,000.00      |
| 8  | <b>Telka</b><br>A. Lasin                                            | (Re-Bidding) Supply and Delivery of ICT Equipment for DOE ISSP FY 2026<br>ABC – PhP55,499,000.00      |
| 9  | <b>Infocentric Solutions Inc.</b><br>B. Bermejo                     | (Re-Bidding) Supply and Delivery of ICT Equipment for DOE ISSP FY 2026<br>ABC – PhP55,499,000.00      |
| 10 | <b>Halliburton</b><br>A. Madridano                                  | Basin Modelling License<br>ABC – PhP5,000,000.00                                                      |
| 11 | <b>SLB</b><br>C. Dinan                                              | Basin Modelling License<br>ABC – PhP5,000,000.00                                                      |
| 12 | <b>V.V. Aldaba Incorporated</b><br>G. Unson                         | Supply, Delivery and Installation of Steel Mezzanine Floor at DOE Warehouse<br>ABC – PhP11,550,000.00 |

A recorded video presentation of the purpose, protocols and guidelines of the DOE's Pre-Bid Conference was played for the information of potential bidders. It was mentioned that the purpose of the Pre-Bid Conference is to give the interested bidders the opportunity to clarify matters related to the Bidding Documents including the Terms of Reference (TOR) and specifications. In cases where clarifications result in changes in the Bidding Documents, the BAC will issue the necessary Bid Bulletin which will form part of the Bidding Documents and will be binding to all the bidders.

The interested bidders may further clarify matters related to the Bidding Documents by sending their clarification to BAC or to the BAC Secretariat, either through written correspondence or electronic mail. The request for clarification should be submitted three (3) days after the Pre-Bid Conference. Requests for clarification that will be received beyond the allowable period cannot be acted upon by the BAC.

#### IV. DELIBERATION/DISCUSSION AND ACTION

##### **Agenda #1 (Re-Bidding) Supply and Delivery of ICT Equipment for DOE ISSP FY 2026 / ABC-PhP55,499,000.00/ End-User – ITMS-ISD**

##### **Bidder's Queries:**

| <b>Gakken Philippines, Inc.</b>                                                                                                                                                                                                                                                                          | <b>BAC Response</b>                                                                                                                                                                                                                              |
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| The prospective bidder requested that the Single Largest Completed Contract (SLCC) requirement be relaxed from two (2) years to five (5) years and sought clarification whether similar ICT-related projects, rather than identical procurements, may be considered compliant with the SLCC requirement. | Dir. Paolo G. Fondevilla stated that the request shall be evaluated and, if found appropriate, the corresponding clarification shall be issued through a Bid Bulletin. Usec. Ronald V. Conquilla stated that the BAC shall evaluate the request. |
| The prospective bidder inquired whether delivery of the ICT equipment shall be made only at the DOE Main Office.                                                                                                                                                                                         | Dir. Fondevilla clarified that delivery shall be made at the DOE Main Office.                                                                                                                                                                    |

| <b>Joneco Tech Marketing Corp.</b>                                                                                                                                   | <b>BAC Response</b>                                                                                                                                                                                                  |
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| The prospective bidder requested clarification on whether separate SLCCs are required for Lots 1 to 6.                                                               | Usec. Conquilla stated that the BAC shall take note of the query, while the TWG advised bidders to await the issuance of a Bid Bulletin providing guidance on the SLCC requirement.                                  |
| Referring to the technical specifications for Generation 1 equipment, the prospective bidder requested clarification on the required specifications.                 | Dir. Fondevilla stated that the necessary clarification shall be issued through a Bid Bulletin.                                                                                                                      |
| The prospective bidder inquired whether all components are required to be of one (1) brand.                                                                          | Dir. Fondevilla clarified that the offered equipment may be sourced from different brands, provided that the equipment is fully compatible                                                                           |
| Referring to Page 78 of the Technical Specifications, the prospective bidder requested relaxation of the standard port requirements and power supply specifications. | Dir. Fondevilla stated that the End-User shall consider revising the standard port requirements but shall maintain the power supply specifications in consideration of the weight and practicality of the equipment. |
| The prospective bidder requested clarification on the quantity distribution of laptops with and without numeric keypads.                                             | Dir. Fondevilla clarified that the procurement requires two (2) configurations, consisting of laptops with numeric keypads and laptops without numeric keypads, as specified in the TOR.                             |
| The prospective bidder requested relaxation of the display specifications for the laptop requirement.                                                                | Dir. Fondevilla stated that the request shall be subject to evaluation and, where clarification is warranted, a Bid Bulletin shall be issued.                                                                        |
| Referring to Page 80 of the Technical Specifications, the prospective bidder requested relaxation of the graphics requirement and inquired whether                   | Dir. Fondevilla stated that the End-User shall evaluate the request, coordinate with the concerned personnel, and issue a Bid Bulletin, if deemed necessary.                                                         |

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| external HDMI adapters and one (1) Type-C port may be accepted.                                                                                                                        |                                                                                                                                                                                                                                                                        |
| <b>IT Avenue</b>                                                                                                                                                                       | <b>BAC Response</b>                                                                                                                                                                                                                                                    |
| The prospective bidder requested clarification on whether separate SLCCs are required for Lots 1 to 6.                                                                                 | Dir. Fondevilla clarified that the SLCC should be germane to the item being bid. Accordingly, for laptops procurements should be supported by completed laptop-related contracts, while bids for other equipment should be supported by contracts of a similar nature. |
| The prospective bidder inquired whether assembled desktop computers may be offered.                                                                                                    | Dir. Fondevilla clarified that only branded desktop computers shall be accepted to ensure components compatibility..                                                                                                                                                   |
| The prospective bidder requested whether equipment with three (3) Type-C ports may be offered in lieu of the specified requirement.                                                    | Dir. Fondevilla stated that the specifications shall be maintained as provided in the TOR.                                                                                                                                                                             |
| <b>Trends and Technologies Inc</b>                                                                                                                                                     | <b>BAC Response</b>                                                                                                                                                                                                                                                    |
| None.                                                                                                                                                                                  |                                                                                                                                                                                                                                                                        |
| <b>Inkbiz Ventures Inc.</b>                                                                                                                                                            | <b>BAC Response</b>                                                                                                                                                                                                                                                    |
| The prospective bidder requested clarification whether the SLCC requirement shall be based on the overall Approved Budget for the Contract (ABC) or on a per Lot basis.                | Usec. Conquilla clarified that the prescribed ABC shall apply on a per Lot basis.                                                                                                                                                                                      |
| <b>Enterprise Information Technology Corporation</b>                                                                                                                                   | <b>BAC Response</b>                                                                                                                                                                                                                                                    |
| The prospective bidder requested clarification on the SLCC requirement.                                                                                                                | Usec. Conquilla stated that the request shall be considered, and the corresponding guidance shall be provided through a Bid Bulletin.                                                                                                                                  |
| The prospective bidder requested confirmation on the mode of procurement.                                                                                                              | The BAC clarified that the procurement shall proceed through Competitive Bidding and not Small Value Procurement.                                                                                                                                                      |
| The prospective bidder inquired whether Lot 6 includes installation of the video conferencing equipment.                                                                               | Dir. Fondevilla clarified that Lot 6 covers only the supply and delivery of equipment and does not include installation services.                                                                                                                                      |
| The prospective bidder requested that the retention requirement be relaxed from five percent (5%) to three percent (3%).                                                               | Usec. Conquilla stated that the request shall be evaluated, noting that the existing requirement is the standard provision.                                                                                                                                            |
| <b>Pronet Systems Integrated Network Solution, Inc.</b>                                                                                                                                | <b>BAC Response</b>                                                                                                                                                                                                                                                    |
| Referring to Page 77 of the Technical Specifications, the prospective bidder requested whether an external numeric keypad may be accepted for Lot 1 considering that 14.5-inch laptops | Dir. Fondevilla stated that the End-User shall evaluate the request, and, if warranted, provide clarification through the issuance of Bid Bulletin.                                                                                                                    |

generally do not include built-in numeric keypads.

| <b>Telka</b>                                                                                                                                                                                                                   | <b>BAC Response</b>                                                                    |
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| Referring to Page 78 of the Technical Specifications, the prospective bidder requested clarification on the display resolution requirement for Lot 2, noting that 14-inch laptops typically support lower display resolutions. | Dir. Fondevilla stated that the requirement shall be clarified through a Bid Bulletin. |
| Referring to Page 89 of the Technical Specifications, the prospective bidder requested clarification on whether the one-brand requirement applies on a per Lot or per item basis.                                              | Dir. Fondevilla clarified that the requirement shall apply on a per item basis.        |

| <b>Infocentric Solutions Inc.</b>                                                                                                                                                | <b>BAC Response</b>                                                                                                                                                                                                                                                                                                                         |
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| The prospective bidder requested clarification on whether separate envelopes are required for multiple Lots, particularly for the Technical, Legal, and Financial Components.    | Usec. Conquilla clarified that the Technical and Financial Components shall be submitted separately for each Lot.<br><br>BAC TWG Assistant Head, Mr. Jimwel B. Balunday, further clarified that only one (1) set of Legal and Technical Documents shall cover all Lots, while separate Financial Proposals shall be submitted for each Lot. |
| The prospective bidder also requested clarification on whether an SLCC with an outstanding retention amount but already covered by Final Acceptance may be considered compliant. | The TWG clarified that such SLCC may be accepted, provided that a Final Acceptance Certificate is submitted.                                                                                                                                                                                                                                |

**Agenda #2 Basin Modelling License / ABC-PhP5,000,000.00 / End-User – ERDB-PRDD**

**Bidder's Queries:**

| <b>Halliburton</b>                                                                                                                                                                                                                       | <b>BAC Response</b>                                                                                                                                                                   |
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| The prospective bidder requested clarification on the applicable tax treatment under the procurement, particularly whether Renewable Energy tax incentives or the standard tax provisions under Republic Act (RA) No. 12009 shall apply. | The BAC clarified that the procurement shall be subject to the applicable tax provisions under RA No. 12009.                                                                          |
| The prospective bidder requested clarification on the SLCC requirement, particularly on determining the equivalent amount for foreign contracts.                                                                                         | The TWG clarified that the nature and amount of the completed contract, supported by appropriate documentation, shall be evaluated to determine compliance with the SLCC requirement. |
| The prospective bidder requested whether an extension of the bid submission deadline may be granted to                                                                                                                                   | The TWG clarified that bidders may submit the required bid documents during bid submission,                                                                                           |

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| allow completion of PhilGEPS renewal and Apostille requirements for foreign documents.                                                                                                                                                                                  | while Apostilled documents may be submitted during post-qualification, as applicable.                                                                                                                                                                                                                                                |
| <b>SLB</b>                                                                                                                                                                                                                                                              | <b>BAC Response</b>                                                                                                                                                                                                                                                                                                                  |
| The prospective bidder requested confirmation of the deadline for submission of requests for clarification.                                                                                                                                                             | Usec. Conquilla clarified that requests for clarification shall be submitted not later than 20 July 2026, 12:00 NN (Philippine Time).                                                                                                                                                                                                |
| The prospective bidder inquired whether bidders may delete or revise the Terms and Conditions in the bidding documents and substitute their own terms.                                                                                                                  | Usec. Conquilla advised that comments and proposed revisions may be submitted in writing within the prescribed period, not later than 20 July 2026, 12:00 NN (Philippine Time). Such proposals shall be evaluated by the BAC and, if found acceptable, shall be reflected in a Bid Bulletin.                                         |
| <b><u>Agenda #3 Supply, Delivery and Installation of Steel Mezzanine Floor at DOE Warehouse / ABC-PhP11,550,000.00 / End-User – AS-GSD</u></b>                                                                                                                          |                                                                                                                                                                                                                                                                                                                                      |
| <b>Bidder's Queries:</b>                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                      |
| <b>V.V. Aldaba Incorporated</b>                                                                                                                                                                                                                                         | <b>BAC Response</b>                                                                                                                                                                                                                                                                                                                  |
| The prospective bidder requested clarification on whether a column span other than the specified 2.7 meters may be proposed.                                                                                                                                            | Since this detail was not found in the TOR, the BAC advised the bidder to formally submit the request for clarification so that it may be evaluated and addressed through a Bid Bulletin, if necessary.                                                                                                                              |
| The prospective bidder inquired about the required quantity of roofing sheets for the project.                                                                                                                                                                          | Mr. Jericho O. Bragado clarified that the exact quantity shall be determined through site inspection. The End-User shall provide the roofing area details through a Bid Bulletin. Prospective bidders were advised to coordinate with the BAC Secretariat to schedule their site inspection within the prescribed inspection period. |
| Atty. Suyat of the BAC-TWG reminded all prospective bidders to take note of the clarifications discussed during the Pre-Bid Conference and to await the issuance of the corresponding Bid Bulletin for official amendments and clarifications to the Bidding Documents. |                                                                                                                                                                                                                                                                                                                                      |
| OIC-Dir. Rowena Joyce A. Delos Santos moved to adjourn the 18 <sup>th</sup> PB CY 2026 – Pre-Bid Conference, which was duly seconded by Asec. Augustus Cesar A. Navarro and approved by Usec. Conquilla.                                                                |                                                                                                                                                                                                                                                                                                                                      |
| <b>V. ADJOURNMENT</b>                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                      |
| The 18 <sup>th</sup> PB CY 2026 – Pre-Bid Conference was adjourned at 12:24 PM.                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                      |

**Prepared by:**



**K. T. Regala**  
BAC Secretariat Team A  
Date: 16 July 2026

**Noted and Approved:**



**Usec. R. V. Conquilla**

**Checked and Verified:**



**A.M.G. Realo**  
Head, BAC Secretariat