

APP-CSE 2027 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2027 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service - Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the guidelines in DBM Circulars, GPPB Resolutions, and Republic Act No. 12099 or the New Government Procurement Act (NGPA), the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPHIGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPHIGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate form with the file name APP-CSE 2027 Form - Other Items, can be fill-out through this link: <https://forms.philgeps.gov.ph/Forms/17720282672P1A69>
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPHIGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPHIGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- Please be advised that modifications of product codes may be implemented in the system without prior notification. Should such changes occur, it will be necessary for agencies with CSE requirements to edit and submit a Supplemental APP-CSE on their mPHIGEPS account.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954416, 0962-8255199, 0931-1037867, 0931-1037869, or email psdbm@ps-philgeps.gov.ph or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2027 must be submitted on or before 31 August 2026.

Department/Bureau/Office: DEPARTMENT OF ENERGY
Region: NATIONAL CAPITAL REGION
Address: ENERGY CENTER, COR. 34TH ST.,
RSC, TAGUIG CITY

Agency Code/UAUC: _____
Organization Type: NGA

Contact Person: _____
Position: _____
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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Unit Price as of April 27, 2026	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-ED4	ALCOHOL, Ethyl, 500 mL	bottle	4,834			4,834	296,812.00						0	0.00	3,735			3,735	219,991.50			0	0.00	8,669	58.90	510,604.10
2	12191601-AL-ED3	ALCOHOL, Ethyl, 1 Gallon	gallon	459			459	186,262.20						0	0.00	307			307	134,580.60			0	0.00	766	405.00	310,842.80
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A size	piece	621			621	22,697.92						0	0.00	309			309	18,979.68			0	0.00	930	35.52	33,033.60
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	461			461	17,816.34						0	0.00	286			286	18,593.44			0	0.00	747	37.04	28,409.68
5	60121534-ER-P01	ERASER, plastic/rubber	piece	461			461	4,305.74						0	0.00	211			211	1,876.74			0	0.00	672	9.34	6,276.68
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	2,356			2,356	89,763.60						0	0.00	1,716			1,716	65,379.80			0	0.00	4,072	38.10	155,143.20
7	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	2,012			2,012	74,363.52						0	0.00	1,525			1,525	56,364.00			0	0.00	3,537	36.96	130,727.52
8	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	772			772	27,089.48						0	0.00	572			572	20,871.48			0	0.00	1,344	35.09	47,160.96
9	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	2,023			2,023	50,716.61						0	0.00	1,242			1,242	31,136.94			0	0.00	3,265	25.07	81,853.55
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	1,719			1,719	44,453.34						0	0.00	1,054			1,054	27,256.44			0	0.00	2,773	25.86	71,709.78
11	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	451			451	12,870.76						0	0.00	353			353	16,153.28			0	0.00	804	16.76	33,123.04
12	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	711			711	44,138.88						0	0.00	517			517	32,095.36			0	0.00	1,228	62.08	76,234.24
13	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	589			589	36,378.64						0	0.00	502			502	31,063.82			0	0.00	1,091	61.76	67,386.16
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	271			271	17,341.02						0	0.00	181			181	11,515.22			0	0.00	452	63.42	28,758.34
15	60121124-WR-P01	WRAPPING PAPER	pack	42			42	13,793.22						0	0.00	33			33	18,837.83			0	0.00	75	328.41	24,836.75
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45111517-OO-C02	DOCUMENT CAMERA	unit	0			0	0.00						0	0.00	0			0	0.00			0	0.00	0	32,877.00	0.00
17	45111608-HM-P01	MULTIMEDIA PROJECTOR	unit	0			0	0.00						0	0.00	0			0	0.00			0	0.00	0	15,836.82	0.00
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, DRY CELL, AA	pack	2,530			2,530	52,634.00						0	0.00	2,165			2,165	48,832.00			0	0.00	4,695	20.80	97,654.00
19	26111702-BT-A01	BATTERY, DRY CELL, AAA	pack	2,612			2,612	48,609.32						0	0.00	2,205			2,205	41,035.05			0	0.00	4,817	18.61	89,644.37
CLEANING EQUIPMENT AND SUPPLIES																											
20	47131812-AF-A01	AIR FRESHENER	can	895			895	113,368.65						0	0.00	648			648	82,062.16			0	0.00	1,543	126.67	195,451.81
21	47131604-BR-G01	BROOM (Wala Tambo)	piece	7			7	1,448.00						0	0.00	1			1	207.00			0	0.00	8	207.00	1,654.00
22	47131604-BR-T01	BROOM (Wala Thng thng)	piece	2			2	53.78						0	0.00	0			0	0.00			0	0.00	2	26.39	52.78
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	113			113	4,779.86						0	0.00	47			47	1,884.34			0	0.00	160	42.22	6,753.20
24	47131805-CL-P01	CLEANSER, Scouring Powder	can	106			106	4,478.32						0	0.00	10			10	433.20			0	0.00	116	42.32	4,897.52
25	47131811-DE-B02	DETERGENT BAR	piece	81			81	787.88						0	0.00	46			46	436.08			0	0.00	127	9.48	1,203.84
26	47131811-DE-P03	DETERGENT POWDER, all purpose	pouch	127			127	6,971.03						0	0.00	79			79	4,336.31			0	0.00	206	54.89	11,267.34
27	47131803-OS-A01	DISINFECTANT SPRAY	can	786			786	227,742.50						0	0.00	511			511	148,062.25			0	0.00	1,297	289.75	375,865.75
28	47131601-OU-P01	DUST PAN	piece	5			5	237.50						0	0.00	1			1	47.50			0	0.00	6	47.50	285.00
29	47131802-FW-P02	FLOOR WAX, paste type, red	can	0			0	0.00						0	0.00	0			0	0.00			0	0.00	0	314.41	0.00
30	47131830-FC-A01	FURNITURE CLEANER	can	366			366	61,696.42						0	0.00	212			212	35,736.84			0	0.00	578	168.37	97,433.46
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	701			701	43,293.76						0	0.00	445			445	27,483.20			0	0.00	1,146	61.76	70,776.84

Item & Specifications	Unit of Measure	Monthly Quantity Requirements												Total Quantity of April 27, 2026	Total Amount for this year
		Jan	Feb	Mar	April	May	June	Q2	Q3	Q4	Oct	Nov	Dec		
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
32	NOF BLACKET	unit	2					2	4,644.64	0	0	2	2,522.23	4,644.64	
33	BAGS	bundle	365					365	28,918.15	0	0	365	78.11	46,428.91	
34	SCOURING PAD	piece	20					20	2,888.20	0	0	20	11.66	3,004.86	
35	TRASHBAGS, 20L size	piece	404					404	33,927.80	0	0	404	131.93	60,099.40	
36	TRASHBAGS, 18L size	piece	250					250	15,123.80	0	0	250	99.38	25,150.00	
37	TRASHBAGS, 18L size	piece	221					221	26,433.78	0	0	221	92.56	20,659.60	
38	WASTEBASKET	piece	187					187	13,733.88	0	0	187	73.55	16,075.20	
COLOR COMPONENTS AND DISPOSITIONS															
39	STAMP PAD, 18K	box	201					201	7,008.88	0	0	201	37.86	11,200.16	
COMMUNICATOR ELECTRONICS															
40	DIGITAL VOICE RECORDER	unit	0	0	0	0	0	0	0.00	0	0	0	7,498.24	0.00	
FIRE															
41	ACETATE	roll	6					6	7,875.00	0	0	7	1,262.00	8,937.00	
42	CARBON FILM, large size	box	69					69	34,114.12	0	0	69	348.68	23,851.12	
43	FIRE EXTINGUISHER, dry chemical	unit	6					6	6,966.96	0	0	6	1,161.16	9,388.26	
FIRE PREVENTION EQUIPMENT															
44	WELDING MASK, 18K	piece	7					7	3,023.77	0	0	7	388.11	4,067.04	
FURNITURE AND FURNISHINGS															
45	MONITOR CHAIR, large	piece	42					42	1,433.42	0	0	42	338.61	14,338.42	
46	MONITOR CHAIR, small	piece	37					37	13,440.18	0	0	37	358.14	13,440.18	
HEATING AND VENTILATION AND AIR CONDITIONING															
47	ELECTRIC FAN, ceiling mount, 18K type	unit	0	0	0	0	0	0	0.00	0	0	0	1,286.86	0.00	
48	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0	0	0.00	0	0	0	1,286.86	0.00	
49	ELECTRIC FAN, 18K type	unit	0	0	0	0	0	0	0.00	0	0	0	1,286.86	0.00	
50	ELECTRIC FAN, 18K type	unit	0	0	0	0	0	0	0.00	0	0	0	1,286.86	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES															
51	DESKTOP PC, 18K type	unit	0	0	0	0	0	0	0.00	0	0	0	20,188.80	0.00	
52	DESKTOP PC, 18K type	unit	0	0	0	0	0	0	0.00	0	0	0	42,406.26	0.00	
53	DESKTOP PC, 18K type	unit	0	0	0	0	0	0	0.00	0	0	0	42,406.26	0.00	
54	FLAT SCREEN	piece	0	0	0	0	0	0	0.00	0	0	0	138.04	0.00	
55	LAPTOP COMPUTER, 18K type	unit	0	0	0	0	0	0	0.00	0	0	0	42,406.26	0.00	
56	LAPTOP COMPUTER, 18K type	unit	0	0	0	0	0	0	0.00	0	0	0	42,406.26	0.00	
57	MONITOR, 18K type	unit	0	0	0	0	0	0	0.00	0	0	0	138.04	0.00	
58	MONITOR, 18K type	unit	0	0	0	0	0	0	0.00	0	0	0	138.04	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES															
59	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	22					22	1,974.06	0	0	22	89.73	2,063.82	
60	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	12					12	2,506.80	0	0	12	208.90	3,086.72	
MANUFACTURING COMPONENTS AND SUPPLIES															
61	GLUE, 18K type	box	467					467	29,433.48	0	0	467	63.87	37,274.27	
62	STAPLE WIRE, heavy duty (order type: 23/13)	box	147					147	3,613.50	0	0	147	21.50	4,779.00	
63	STAPLE WIRE, standard	box	1,071					1,071	36,323.00	0	0	1,071	36.50	47,779.00	
64	TAP, 18K type	roll	305					305	6,308.70	0	0	305	19.74	6,179.26	
65	TAP, 18K type	roll	794					794	67,343.34	0	0	794	99.11	79,659.13	
66	TAP, 18K type	roll	425					425	67,343.34	0	0	425	133.46	89,119.26	
67	TAP, 18K type	roll	642					642	18,777.32	0	0	642	29.56	29,858.60	
68	TAP, 18K type	roll	699					699	18,777.32	0	0	699	29.56	29,858.60	
69	TAP, 18K type	roll	699					699	18,777.32	0	0	699	29.56	29,858.60	
70	TAP, 18K type	roll	79					79	6,079.05	0	0	79	76.95	6,079.05	
MAINTENANCE AND OPERATING AND TESTING EQUIPMENT															
71	WIRE, 18K type	piece	379					379	7,467.17	0	0	379	20.23	8,386.77	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES															
72	BLADE, for general purpose cutter/utility knife	box	292					292	4,633.04	0	0	292	16.87	7,133.26	
73	BLADE, for general purpose cutter/utility knife	unit	0					0	0.00	0	0	0	13,272.88	0.00	
74	BINDING AND PUNCHING MACHINE	bundle	83					83	18,666.47	0	0	83	222.49	20,508.15	
75	CALCULATOR, compact	unit	106					106	20,739.86	0	0	106	191.83	20,739.86	
76	CHALK, white enamel	box	0					0	0.00	0	0	0	33.46	0.00	
77	CLIP, 18K type	box	1,921					1,921	21,888.09	0	0	1,921	11.20	21,508.29	
78	CLIP, 18K type	box	1,554					1,554	33,647.14	0	0	1,554	19.11	30,101.23	
79	CLIP, 18K type	box	1,554					1,554	33,647.14	0	0	1,554	19.11	30,101.23	
80	CLIP, 18K type	box	669					669	55,486.27	0	0	669	63.43	61,659.88	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Unit Price as of April 27, 2024	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
83	44111515-DF-B01	DATA FILE BOX	piece	484			484	73,306.00				0	0.00	133			133	26,114.25				0	0.00	617	151.25	93,321.25
84	44122011-QF-F01	DATA FOLDER	piece	431			431	43,677.54				0	0.00	289			289	29,287.38				0	0.00	720	181.34	72,864.80
85	44103202-QS-M01	DATER STAMP	piece	80			80	32,883.20				0	0.00	5			5	2,093.20				0	0.00	85	411.04	34,936.40
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	112			112	96,354.72				0	0.00	50			50	43,815.50				0	0.00	162	860.31	139,376.22
87	44121506-EN-D02	ENVELOPE, Documentary, legal	box	83			83	85,779.54				0	0.00	46			46	47,535.48				0	0.00	129	1,033.38	133,366.82
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	118			118	187,199.44				0	0.00	64			64	58,142.08				0	0.00	182	908.47	165,341.54
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	358			358	11,080.10				0	0.00	227			227	7,023.65				0	0.00	585	36.95	18,195.75
90	44121506-EN-M02	ENVELOPE, Mailing	box	79			79	36,926.18				0	0.00	9			9	4,266.78				0	0.00	88	467.42	41,132.96
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	51			51	27,123.31				0	0.00	3			3	1,595.43				0	0.00	54	531.81	28,717.74
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	62			62	853.74				0	0.00	19			19	281.63				0	0.00	81	13.77	1,115.37
93	44122118-FA-P01	FASTENER, METAL, NON-SHARP EDGES	box	597			597	57,347.82				0	0.00	321			321	30,835.26				0	0.00	918	96.96	88,183.08
94	44111515-FO-X01	FILE ORGANIZER	piece	305			305	37,155.10				0	0.00	116			116	14,131.12				0	0.00	421	121.83	51,286.22
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	509			509	5,746.61				0	0.00	126			126	1,422.54				0	0.00	635	11.29	7,189.13
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	304			304	4,389.78				0	0.00	120			120	1,732.80				0	0.00	424	14.44	6,122.56
97	44122011-FO-F01	FOLDER, MOROCCO WITH SLIDE, A4	bundle	35			35	8,606.18				0	0.00	29			29	7,859.34				0	0.00	64	274.46	17,565.44
98	44122011-FO-F02	FOLDER, MOROCCO WITH SLIDE, LEGAL	bundle	28			28	8,871.36				0	0.00	31			31	9,499.72				0	0.00	59	306.12	18,041.08
99	44122011-FO-L01	FOLDER, L-type, A4	pack	464			464	85,324.34				0	0.00	255			255	46,897.05				0	0.00	719	183.91	132,321.29
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	325			325	90,531.75				0	0.00	215			215	53,274.65				0	0.00	540	247.79	133,806.60
101	44122027-FO-P01	FOLDER, pressboard	box	128			128	233,344.00				0	0.00	63			63	124,692.75				0	0.00	191	1,879.25	378,034.75
102	44122011-FO-T01	FOLDER with tab, A4	pack	77			77	36,247.14				0	0.00	30			30	11,794.60				0	0.00	107	392.82	42,031.74
103	44122011-FO-T02	FOLDER with tab, Legal	pack	68			68	26,991.34				0	0.00	32			32	12,701.78				0	0.00	100	396.93	39,693.00
104	44122009-IT-T01	INDEX TAB	box	256			256	20,231.48				0	0.00	106			106	8,377.18				0	0.00	362	79.63	28,668.86
105	44121716-MA-F01	MARKER, Fluorescent	set	655			655	20,878.35				0	0.00	246			246	7,766.22				0	0.00	901	31.57	28,444.57
106	44121708-MP-B01	MARKER, Permanent, Black	piece	1,043			1,043	16,822.12				0	0.00	433			433	6,858.72				0	0.00	1,476	15.84	23,379.84
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	843			843	12,897.80				0	0.00	378			378	5,783.40				0	0.00	1,221	15.30	18,681.26
108	44121708-MP-B03	MARKER, Permanent, Red	piece	567			567	8,322.81				0	0.00	245			245	3,682.33				0	0.00	812	15.63	12,594.36
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	727			727	16,117.59				0	0.00	315			315	6,963.55				0	0.00	1,042	22.17	23,181.14
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	577			577	12,792.09				0	0.00	239			239	5,298.63				0	0.00	816	22.17	18,096.72
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	355			355	7,813.55				0	0.00	139			139	3,099.39				0	0.00	494	22.61	18,873.84
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	1,257			1,257	18,244.53				0	0.00	671			671	5,468.65				0	0.00	1,928	8.15	15,713.28
113	44122104-PC-X02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	969			969	17,435.90				0	0.00	477			477	8,681.40				0	0.00	1,446	18.20	26,317.26
114	44101603-PS-M02	PAPER SHREDDER	unit	0			0	0.00				0	0.00	0			0	0.00				0	0.00	0	16,346.13	0.00
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0			0	0.00				0	0.00	0			0	0.00				0	0.00	0	5,046.07	0.00
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	529			529	24,006.62				0	0.00	244			244	11,672.72				0	0.00	773	45.38	35,078.74
117	44121619-PS-M01	PENCIL SHARPENER	piece	84			84	21,721.56				0	0.00	24			24	6,204.16				0	0.00	108	238.99	27,827.72
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	200			200	30,336.00				0	0.00	42			42	6,370.56				0	0.00	242	151.68	36,706.56
119	44122101-RU-B01	RUBBER BAND	box	113			113	16,266.35				0	0.00	38			38	5,476.10				0	0.00	151	143.95	21,736.45
120	44121905-SF-F01	STAMP PAD, felt	piece	164			164	6,843.84				0	0.00	39			39	1,579.89				0	0.00	203	46.51	8,323.53
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	721			721	26,842.83				0	0.00	262			262	9,754.26				0	0.00	983	37.23	36,597.09
122	44121615-ST-S01	STAPLER, standard type	piece	394			394	35,441.34				0	0.00	85			85	7,689.10				0	0.00	479	90.46	43,330.54
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	71			71	42,448.77				0	0.00	19			19	11,359.53				0	0.00	90	997.87	53,806.30
124	44121613-SR-P02	STAPLE REMOVER, pier-type	piece	457			457	14,886.46				0	0.00	134			134	4,364.38				0	0.00	591	32.57	19,248.87
125	44121605-TD-T01	TAPE DISPENSER, table top	unit	184			184	14,799.12				0	0.00	25			25	2,010.78				0	0.00	209	86.43	18,809.87
PAPER MATERIALS AND PRODUCTS																										
126	44111525-CA-A01	CARTOLINA, assorted colors	pack	25			25	5,046.75				0	0.00	3			3	685.61				0	0.00	28	201.87	5,632.36
127	44111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0			0	0.00				0	0.00	0			0	0.00				0	0.00	0	985.93	0.00
128	44111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 376mm	box	0			0	0.00				0	0.00	0			0	0.00				0	0.00	0	1,817.22	0.00
129	44111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	1,670			1,670	26,085.40				0	0.00	688			688	16,746.56				0	0.00			

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Unit Price as of April 27, 2025	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
59	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	3,418.83	0.00
60	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	11,873.19	0.00
61	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	2,869.73	0.00
62	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	3,967.36	0.00
63	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	3,967.36	0.00
64	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	3,967.36	0.00
65	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	7,938.17	0.00
66	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	8,830.83	0.00
67	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	8,830.83	0.00
68	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	8,830.83	0.00
69	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	3,499.87	0.00
70	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	4,134.33	0.00
71	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	4,134.33	0.00
72	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	4,134.33	0.00
73	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	4,363.41	0.00
74	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	5,675.94	0.00
75	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	5,675.94	0.00
76	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	5,675.94	0.00
77	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	4,218.18	0.00
78	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	4,750.20	0.00
SOFTWARE (Notes: Please indicate price of items)																									
1	43231513-SFT-001	Business function specific software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
3	43232004-SFT-003	Interactive or entertainment software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
10	43233501-SFT-010	Information exchange software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
17	80141505-TS-066	Electrical Equipment Software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
18	80141505-TS-067	System Management Software	license	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
AIRLINE TICKETS (Notes: Please indicate price of items)																									
1	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
2	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
MOTOR VEHICLE (Notes: Please indicate price of items) Please refer to the Budget Circular No. 2022-1, Omnibus Guidelines on the Acquisition, Use, Rental, and Replacement of Government Motor Vehicles.																									
1	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
2	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
3	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
4	25101503-BU-V01	BUS (ENTRY LEVEL)	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
5	25101503-BU-V02	BUS (MID LEVEL)	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
6	25101503-BU-V03	BUS (TOP LEVEL)	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
7	25101509-BU-BEV	BUS, BATTERY ELECTRIC VEHICLE	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
8	25101509-BU-HEV	BUS, HYBRID ELECTRIC VEHICLE	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
9	25101509-BU-PHEV	BUS, PLUG-IN HYBRID ELECTRIC VEHICLE	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
10	25101503-CA-V01	CAR (SEDAN OR HATCHBACK) (ENTRY LEVEL)	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
11	25101503-CA-V02	CAR (SEDAN OR HATCHBACK) (MID LEVEL)	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
12	25101503-CA-V03	CAR (SEDAN OR HATCHBACK) (TOP LEVEL)	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
13	25101509-SE-BEV	SEDAN / HATCHBACK, BATTERY ELECTRIC VEHICLE	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
14	25101509-SE-HEV	SEDAN / HATCHBACK, HYBRID ELECTRIC VEHICLE	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
15	25101509-SE-PHEV	SEDAN / HATCHBACK, PLUG-IN HYBRID ELECTRIC VEHICLE	unit	0			0	0.00				0	0.00	0			0	0.00			0	0.00	0	0.00	0.00
16	25101503-MI-V01	MINI BUS (ENTRY LEVEL)																							

[illegible]

[illegible]

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity of April 30, 2028	Total Amount for this year						
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug			Sept	Q3	Q3 Amount	Oct	Nov	Dec
We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.																						

JAYME JOY A. DEGRACIAS
Property/Supply Officer

HELEN C. ROLDAN
Accounting Officer

RAYA S. DOLAN
Budget Officer

SHARON C. GABRIEL
Head of Office/Agency

*SUBJECT TO THE APPROVAL & RELEASE OF FY 2027 GRANT THE AVAILABILITY OF ALLOTMENT -OFFICE SUPPLIES - \$13,687,000.-

