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Republic of the Philippines
DEPARTMENT OF ENERGY
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)


ATTY. NATALIE P. LABANG
Chief Administrative Officer

Date: **September 04, 2026**

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Education	Qualification Standards				Competency / Area of Specialization/ Residency Requirement (if applicable)	Place of Assignment (Main Office, Taguig City, unless otherwise specified)
						Training	Experience	Eligibility			
1	CHIEF SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-CSRS-17-2002	24	102,603.00	MASTER'S DEGREE OR CERTIFICATE IN LEADERSHIP AND MANAGEMENT FROM THE CSC	FORTY (40) HOURS OF SUPERVISORY/ MANAGEMENT TRAINING/ LEARNING AND DEVELOPMENT INTERVENTION	FOUR (4) YEARS OF SUPERVISORY/ MANAGERIAL EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	COAL AND NUCLEAR MINERAL RESOURCES DEVELOPMENT DIVISION	
2	INFORMATION TECHNOLOGY OFFICER III	OSEC-DOEB-ITO3-3-2002	24	102,603.00	MASTER'S DEGREE OR CERTIFICATE IN LEADERSHIP AND MANAGEMENT FROM THE CSC	FORTY (40) HOURS OF SUPERVISORY/ MANAGEMENT TRAINING/ LEARNING AND DEVELOPMENT INTERVENTION	FOUR (4) YEARS OF SUPERVISORY/ MANAGERIAL EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	INFORMATION SERVICES DIVISION	
3	SUPERVISING SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-SVSR-40-2002	22	81,796.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	SIXTEEN (16) HOURS OF RELEVANT TRAINING	THREE (3) YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OIL INDUSTRY COMPETITION AND MONITORING DIVISION	
4	INFORMATION TECHNOLOGY OFFICER I	OSEC-DOEB-ITO1-6-2002	19	59,153.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS COMPUTER SCIENCE, INFORMATION TECHNOLOGY, COMPUTER ENGINEERING OR ANY COMPUTER RELATED COURSES)	EIGHT (8) HOURS OF RELEVANT TRAINING	TWO (2) YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	INFORMATION SERVICES DIVISION	
5	SENIOR SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-SR5RS-92-2002	19	59,153.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS MINING ENGINEERING OR GEOLOGY)	EIGHT (8) HOURS OF RELEVANT TRAINING	TWO (2) YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	COAL AND NUCLEAR MINERAL RESOURCES DEVELOPMENT DIVISION	
6	COMPUTER MAINTENANCE TECHNOLOGIST III	OSEC-DOEB-CTMT3-6-2002	17	49,562.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS COMPUTER SCIENCE, INFORMATION TECHNOLOGY, COMPUTER ENGINEERING OR ANY COMPUTER RELATED COURSES)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	INFORMATION SERVICES DIVISION	
7	COMPUTER MAINTENANCE TECHNOLOGIST III	OSEC-DOEB-CTMT3-5-2002	17	49,562.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS COMPUTER SCIENCE, INFORMATION TECHNOLOGY, COMPUTER ENGINEERING OR ANY COMPUTER RELATED COURSES)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	INFORMATION TECHNOLOGY DIVISION	
8	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-7-2021	16	45,694.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ELECTRICAL OR MECHANICAL ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ELECTRIC POWER INDUSTRY MANAGEMENT DIVISION - MINDANAO FIELD OFFICE (DAVAO CITY)	

9	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-21-2002	16	45,694.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS STATISTICS OR ECONOMICS)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE (SUCH AS EXPERIENCE IN INTERNATIONAL ENERGY COOPERATION, POLICY COORDINATION, AND ENGAGEMENT WITH REGIONAL AND MULTILATERAL ENERGY MECHANISMS)	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY COOPERATION AND COORDINATION DIVISION
10	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-17-2020	16	45,694.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BA COMMUNICATION ARTS)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY UTILIZATION MANAGEMENT DIVISION - MINDANAO FIELD OFFICE (DAVAO CITY)
11	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-7-2010	16	45,694.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS CIVIL, MECHANICAL, ELECTRICAL, INDUSTRIAL ENGINEERING OR ECONOMICS)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	NATIONAL RENEWABLE ENERGY BOARD TECHNICAL SERVICES AND MANAGEMENT DIVISION
12	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-128-2002	16	45,694.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS CIVIL OR MECHANICAL ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE (WAIVED PER CSC RESOLUTION NO. 07-2245, DATED DECEMBER 4, 2007)	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	NATURAL GAS MANAGEMENT DIVISION
13	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-27-2002	16	45,694.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS ANY MANAGEMENT RELATED COURSE)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE (WAIVED PER CSC RESOLUTION NO. 07-2245, DATED DECEMBER 4, 2007)	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OIL INDUSTRY COMPETITION AND MONITORING DIVISION
14	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-110-2002	16	45,694.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS MECHANICAL, CHEMICAL, COMPUTER ENGINEERING, INFORMATION TECHNOLOGY OR CRIMINOLOGY)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE (WAIVED PER CSC RESOLUTION NO. 07-2245, DATED DECEMBER 4, 2007)	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OIL INDUSTRY MANAGEMENT DIVISION - MINDANAO FIELD OFFICE (DAVAO CITY)
15	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-64-2002	16	45,694.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS GEOLOGY OR PETROLEUM ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE (WAIVED PER CSC RESOLUTION NO. 07-2245, DATED DECEMBER 4, 2007)	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	PETROLEUM RESOURCES DEVELOPMENT DIVISION
16	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-51-2002	16	45,694.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ELECTRICAL ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE (WAIVED PER CSC RESOLUTION NO. 07-2245, DATED DECEMBER 4, 2007)	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	TOTAL ELECTRIFICATION ADMINISTRATION AND MANAGEMENT DIVISION
17	EXECUTIVE ASSISTANT I	OSEC-DOEB-EXA1-7-2002	14	38,764.00	BACHELOR'S DEGREE	FOUR (4) HOURS OF TRAINING	ONE (1) YEAR OF EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OFFICE OF THE DIRECTOR - ADMINISTRATIVE SERVICE
18	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-8-2020	13	36,125.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ELECTRICAL, MECHANICAL OR CIVIL ENGINEERING)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION
19	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-6-2021	13	36,125.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS MECHANICAL, CHEMICAL OR COMPUTER ENGINEERING)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OIL INDUSTRY MANAGEMENT DIVISION - LUZON FIELD OFFICE (ROSALES, PANGASINAN)

20	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-21-2002	13	36,125.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ELECTRICAL, MECHANICAL OR CIVIL ENGINEERING)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	SOLAR ENERGY MANAGEMENT DIVISION
21	ADMINISTRATIVE OFFICER II	OSEC-DOEB-ADOF2-30-2006	11	31,705.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS MANAGEMENT)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OFFICE OF THE DIRECTOR - VISAYAS FIELD OFFICE (CEBU CITY)
22	ADMINISTRATIVE AIDE IV	OSEC-DOEB-ADA4-3-2022	4	17,506.00	COMPLETION OF TWO (2) YEARS STUDIES IN COLLEGE (PRIOR TO 2018) OR COMPLETION OF GRADE 12/SENIOR HIGH SCHOOL (PRIOR TO 2016)	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	INFORMATION AND DATA MANAGEMENT DIVISION

Interested and qualified applicants should signify their interest through an APPLICATION LETTER addressed to the Chief Administrative Officer (CAO) of the HRMD (recruitment@doe.gov.ph). Applicants must email the following documents on or before **September 14, 2026**

1. Application Letter. Kindly indicate the position title, plantilla item number, salary grade, and the place of assignment as indicated in this Publication of Vacant Position;
2. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet (WES) and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2026), digitally signed or electronically signed;
3. Electronic copy of School Diploma;
4. Electronic copy of School Transcript of Records;
5. Electronic copy of proof of Eligibility/Rating/License; and
6. Electronic copy of Performance Rating in the last rating period (if applicable).

GUIDELINES FOR APPLICATION AND OTHER REQUIRED DOCUMENTS ARE INDICATED IN THE CAREERS/JOB OPPORTUNITIES PAGE IN THE DOE WEBSITE (<https://doe.gov.ph>)

APPLICATIONS NOT COMPLYING WITH THE GUIDELINES AND RECEIVED BEYOND THE LAST DAY OF PUBLICATION WILL NO LONGER BE ACTED UPON.

This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identity and/or expression, civil status, religion, and political affiliation.

For Gender and Development, female applicants are encourage to apply to Technical Positions.

This Office does not discriminate in the selection of employees based on the aforementioned, pursuant to the DOE Equal Employment Opportunity Principle (EEOP).

QUALIFIED APPLICANTS are advised to email their complete, duly scanned, and properly labelled application documents to recruitment@doe.gov.ph

Kindly indicate/specify on the cover letter your first and second choice of position.

ITEM NUMBER_POSITION APPLIED FOR_LAST NAME_FIRST NAME_MIDDLE NAME_POSTING DATE

Example (labelled application documents):

DOEB-OSEC-SRAS2-4-2026_Science Research Specialist II_SANTILLANO_MARIA FE_SANTOS_March 3 to 13, 2026

Application letter shall be addressed to:

ATTY. NATALIE P. LABANG
Chief Administrative Officer, Human Resource Management Division
Energy Center, Rizal Drive cor. 34th Street, Bonifacio Global City, Taguig City
recruitment@doe.gov.ph

Office of the Secretary, DOE
Undersecretary F.W. Fuentesbello
Dir. E. B. Morales