Republic of the Philippines
Department of Energy
(Kagawaran ng Enerhiya)

BAGONG PILIPINAS

BIDS AND AWARDS COMMITTEE

Bid Bulletin No. 1 for the 1st EPA for CY 2027

1. **Development of Training Module and Learning Management Framework for Energy Efficiency Practitioners of Designated Establishments**

Item No.	Original 1st EPA CY 2027 Development of Training Module and Learning Management Framework for Energy Efficiency Practitioners of Designated Establishments	Clarification/ Amendment	Page No.	Bidder's Compliance
1.	Section VII. Technical Specifications	Amendment		
	VI. Assessment and Mastery Standards	Shall include at least 10 modules. Please see **Annex A** of this bid bulletin. At least 10 modules with minimum 300 questions per module. Aggregated SLCC for the last **five (5)** years shall be accepted.	80 105	
2.	XII. QUALIFICATIONS OF THE SERVICE PROVIDER AND KEY PERSONNEL a. Absorptive Capacity	Clarification To ensure timely and focused delivery of the project, the Service Provider shall demonstrate sufficient absorptive capacity as a mandatory requirement upon bid submission, as follows: • **The Service Provider shall submit, together with its bid, a sworn statement or certification disclosing any current or ongoing engagement with the DOE and attesting that such engagement(s) will not impair, conflict with, or constrain its capacity to deliver the requirements of this project. The certification shall further state that the Service Provider will organize and field a dedicated project team for this engagement that is separate and distinct from personnel**	86	

Item No.	Original 1st EPA CY 2027 Development of Training Module and Learning Management Framework for Energy Efficiency Practitioners of Designated Establishments	Clarification/ Amendment	Page No.	Bidder's Compliance
		assigned to its other ongoing contracts. • The Service Provider shall submit, together with its bid, a staffing plan demonstrating that it will organize and field a dedicated project team, distinct from personnel assigned to its other ongoing engagements, to handle this engagement for its entire duration, and that the proposed key personnel and support staff are not concurrently committed to other projects that would materially conflict with or constrain their ability to deliver the services required under this TOR. • The sworn statement/certification and staffing plan required under this Section shall form part of the Technical Component of the bid. Failure to submit either document, or submission of a materially false statement, shall be a ground for disqualification, consistent with RA 9184, as amended by RA 12009, and its IRR.		

2. **Services for the Energy Efficiency Excellence Award**

Item No.	Original 1st EPA CY 2027 Services for the Energy Efficiency Excellence Award	Clarification/ Amendment	Page No.	Bidder's Compliance
1.		Amendment Procurement Title **Event Management Services for the Energy Efficiency Excellence Award**		

3. **Services for the Conduct of Philippine Conference on Energy Efficiency and Conservation (PCEEC) CY2027**

Item No.	Original 1st EPA CY 2027 Services for the Conduct of Philippine Conference on Energy Efficiency and Conservation (PCEEC) CY2027	Clarification/ Amendment	Page No.	Bidder's Compliance
1.		Amendment Procurement Title **Event Management Services for the Conduct of the 2027 Philippine Conference Energy Efficiency and Conservation (PCEEC)**		
2.	Section VII. Technical Specifications III. SCOPE OF SERVICES c. Identification and Booking of Venue. The service provider shall identify, recommend, and secure a suitable 4-star or 5-star hotel located within Metro Manila capable of accommodating at least 300 attendees per day. The selected venue must have:	Clarification Accommodation for DOE Official, Speakers, PCEEC Secretariat, and Technical Team (At least 6 Single Rooms and 12 Twin-Sharing Rooms). Accommodation shall cover one (1) night before and after the event. Accommodation shall cover **four (4)** days and **three (3)** nights during the event.	78	
	g. Entertainment/Performers. The Service Provider shall engage a choir that will sing the invocation and the Philippine National Anthem during the opening and closing programs of the PCEEC 2027. In addition, the Service Provider shall engage performers to provide live entertainment throughout the entire duration of the event, including but not limited to plenary breaks, meal periods, and the Networking Dinner. The Service Provider shall include in their proposal the prospective performers during the conduct of PCEEC 2027.	The live performers may perform either individually or as a group and may present singing and/or dancing acts during lunch breaks for **three (3) days**, with performance durations ranging from **45 minutes to one (1) hour**. The performers are not required to be cultural performers and may present a variety of suitable entertainment acts, subject to the approval of the end-user. The service provider shall ensure that all performances are appropriate, safe, and suitable for the event, and shall not include lewd acts, dangerous stunts, fire performances, or any other activity that may pose safety risks to participants. The final roster of performers and performance acts shall be subject to the	79	

Item No.	Original 1st EPA CY 2027 Services for the Conduct of Philippine Conference on Energy Efficiency and Conservation (PCEEC) CY2027	Clarification/ Amendment	Page No.	Bidder's Compliance
		approval of the end-user during the inception meeting.		
	h. Others. The Service Provider shall also include, but not be limited to, in the PCEEC 2027 Implementation Plan provisions for event banners and collaterals such as stage backdrops, directional and wayfinding signage (covering the plenary hall, breakout rooms, exhibit hall, secretariat room, VIP holding room, and other event spaces), name badges, and printed materials; on-site badge printing to accommodate walk-in registrants; executive tokens for speakers and executive tokens for participants; transportation and logistics support for the Secretariat; on-site manpower including coordinators and technical staff; sustainability measures to minimize environmental impact; and a comprehensive post event report detailing activities, participant feedback, documentation, and key insights.	Executive Tokens for Speakers **Thirty (30)** executive tokens for the speakers and **three hundred (300)** tokens/ conference kits for the participants approved by the end-user.		
	Food requirements and Program	Please see attached **Annex B** of this bid bulletin for the draft program and meal requirements.		

4. **Awards for the Conduct of Energy Efficiency Excellence Award**

Item No.	Original 1st EPA CY 2027 Awards for the Conduct of Energy Efficiency Excellence Award	Clarification/ Amendment	Page No.	Bidder's Compliance
4.		Change title to: **Supply and Delivery of Token / Awards during the Energy Efficiency and Excellence Awards**		
	Price Schedule for Goods	No need for the breakdown . One (1) lot will suffice.	83	

5. **Event Management on the Conduct of Various Technical Consultation Meeting and Expert Group Engagement for Energy Efficiency (EE) Practitioners, Designated Establishments (DE), and Minimum Energy Performance (MEP) for Sectors Development**

Item No.	Original 1st EPA CY 2027 Event Management on the Conduct of Various Technical Consultation Meeting and Expert Group Engagement for Energy Efficiency (EE) Practitioners, Designated Establishments (DE), and Minimum Energy Performance (MEP) for Sectors Development	Clarification/ Amendment	Page No.	Bidder's Compliance
5.	Technical Documents	Bidders may submit one (1) set of technical documents per lot.		

Conforme:

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Bidder

This Bid Bulletin forms part of the Terms of Reference. All other terms and conditions in the Bidding Documents and other Bid Bulletin issued by the DOE-BAC not affected by this Bid Bulletin shall remain valid and effective.

Approved for Issuance:

sgd

RONALD V. CONQUILLA
Undersecretary and
Chairperson, Bids and Awards Committee

ANNEX A

SAMPLE MODULE MAP AND LEARNING OUTCOMES

Module	Title	Core Learning Outcomes	Recommended Learning Hours
1	Introduction to the Energy Efficiency and Conservation (EEC) Act	Explain the key provisions, objectives, and coverage of RA 11285 and its Implementing Rules and Regulations (EEC-IRR). Describe the roles of DOE and other stakeholders in EEC implementation.	4
2	Designated Establishments Compliance Requirements	Identify the criteria for DE designation under the EEC Act. Explain mandatory compliance obligations, reportorial requirements, and applicable timelines for DEs.	6
3	Roles and Responsibilities of Energy Efficiency (EE) Practitioners	Distinguish the roles and responsibilities of Certified Energy Managers, Certified Energy Conservation Officers, and Certified Energy Auditors within a DE.	4
4	Designated Establishment Online Submission (DEOS) Portal	Navigate the DEOS Portal. Prepare, encode, and submit required compliance reports and supporting documents through the portal.	6
5	Energy Management System	Explain the components of an energy management system. Apply basic planning, implementation, and review processes for managing energy use within a DE.	6
6	Energy Audit (Level 1)	Define the objectives, scope, and outputs of a Level 1 (walk-through) energy audit. Outline data gathering, site assessment, and basic reporting steps.	8
7	Monitoring and Verification	Explain the principles of monitoring and verification (M&V) of energy savings. Apply baseline-setting and basic performance-tracking methods.	6
8	Energy Efficient Technologies and Measures	Identify common energy efficient technologies and conservation measures (lighting, HVAC, motors, building systems, etc.) applicable to DE facilities.	8
9	Energy Efficiency Project Development and Implementation	Formulate an EEC Plan (EECP). Perform basic cost-benefit analysis and screen financing or incentive options for EEC project implementation.	8
10	Other Elective Courses	Supplementary or specialized topics to be identified based on DOE-EUMB priorities and DE practitioner needs, subject to DOE approval.	TBD

ANNEX B

Philippine Conference on Energy Efficiency and Conservation (PCEEC) 2027
Draft Program

Day 1 — TBD

Opening Ceremonies		
09:00–09:05	**Invocation and National Anthem** *(Choir)*	
09:05–09:15	**Welcome Remarks**	*TBD*
09:15–09:30	**Keynote Message**	*TBD*
09:30–09:40	**Opening of Exhibit**	*TBD*
Session 1		
09:40–09:45	**Session 1 introduction**	**Host / Emcee**
09:45–10:00	**Keynote Presentation**	*TBD*
10:00–10:45	**Discussion by speakers**	*TBD*
10:45–11:30	**Panel discussion and Q&A:**	*TBD*
11:30–12:30	**Lunch break** *(Performances/ Entertainment)*	

Session 2		
12:30–12:40	**Opening of Energy Efficiency Day 2026**	*TBD*
12:40–12:55	**Welcome Remarks**	*TBD*
12:55–13:55	**Discussion by speakers**	*TBD*
13:55 - 14:10	**Break**	
Session 2a		
14:10–15:40	**Discussion by speakers**	*TBD*

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Session 2b		
15:40–16:50	Discussion by speakers	*TBD*
Session 2c		
16:50–17:30	Discussion by speakers and Closing of D1	*TBD*

Day 2 — TBD

Session 3		
08:50	Session 3 introduction	Host / Emcee
09:00–10:05	Discussion by speakers	*TBD*
10:05–10:45	Open discussion and Q&A	*TBD*

Session 4		
10:45–10:50	Session 4 introduction	Host / Emcee
10:50–11:50	Discussion by speakers	*TBD*
11:50–12:30	Open discussion and Q&A	*TBD*
12:30–13:30	Lunch break *(Performances/ Entertainment)*	

Session 5		
13:30–13:35	Session 5 introduction	Host / Emcee
13:35–14:50	Discussion by speakers	*TBD*
14:50–15:30	Panel discussion and Q&A	*TBD*

Closing Ceremonies		
15:30–16:45	Conference Synthesis	*TBD*

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Closing Ceremonies		
16:45–17:00	Closing remarks	*TBD*

Day 3 — TBD

Session 6		
08:50	Session 6 introduction	Host / Emcee
09:00–10:05	Discussion by speakers	*TBD*
10:05–10:45	Open discussion and Q&A	*TBD*

Session 7		
10:45–10:50	Session 7 introduction	Host / Emcee
10:50–11:50	Discussion by speakers	*TBD*
11:50–12:30	Open discussion and Q&A	*TBD*
12:30–13:30	Lunch break *(Performances/ Entertainment)*	

Session 8		
13:30–13:35	Session 8 introduction	Host / Emcee
13:35–14:50	Discussion by speakers	*TBD*
14:50–15:30	Panel discussion and Q&A	*TBD*

Closing Ceremonies		
15:30–16:45	Conference Synthesis	*TBD*
16:45–17:00	Closing remarks	*TBD*

Day 4 — TBD

Exhibit Day	
08:00–08:30	Exhibitor setup and final preparations

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Exhibit Day	
08:30–12:00	Morning exhibit operations
12:00–13:00	Lunch break
13:00–17:00	Afternoon exhibit operations

Philippine Conference on Energy Efficiency and Conservation (PCEEC) 2027
Meal Requirements

Day	Particulars	Qty (Pax)
Day 0	Dinner	30
Day 1	AM Snack	300
	Lunch Buffet	300
	PM Snack	300
	Dinner	30
Day 2	AM Snack	300
	Lunch Buffet	300
	PM Snack	300
	Dinner	30
Day 3	AM Snack	300
	Lunch Buffet	300
	PM Snack	300
	Dinner	30
Day 4	AM Snack	300
	Lunch Buffet	300
	PM Snack	300
	Dinner	30

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