INVITATION TO BID
FOR THE SALE OF VARIOUS UNSERVICEABLE PROPERTY, PLANT AND EQUIPMENT (PPE) AND UNSERVICEABLE VEHICLES ON "AS-IS-WHERE-IS" BASIS

The Department of Energy through the Disposal Committee (DC) hereby invites all interested bidders to submit bids for:

Lot No.	Description	Location	Estimated Appraised Value (in Peso)	Non - Refundable Bid Fees (in Peso)
1	Various Unserviceable Office Equipment/ Device/Furniture/ Other Scrap Materials	Department of Energy Main Premises	275,560.00	500.00

Deadline for the submission of sealed bids shall be on **28 October 2026, Wednesday at 9:00 A.M. sharp,** at General Services Division – Supply and Property Section (GSD-SPS), DOE Main Building, Basement, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, after payment of 10% Bid Bond in the form of Cash, Cashier's or Manager's Check prior to the opening of bids. Opening of bids will be held on the same day, **28 October 2026, Wednesday at 10:00 A.M.** at Audio Visual Room located at Databank Building.

Prospective bidders shall conform to the following **TERMS AND CONDITIONS** that apply to public bidding of various unserviceable properties in the DOE:

1. During the submission of bids, all bidders shall register their names and addresses at the logbook and drop the sealed envelope containing the bid, including the bidders bond equivalent to ten (10%) percent of the appraised value per lot as indicated above. The ten (10%) percent bid bond shall be in the form of cash or manager's check issued by a reputable bank payable to the Department of Energy. The envelope should also include photocopies of the following documents:

    a. Mayor's Permit
    b. Latest Income Tax Return, stamped "received by BIR or its duly accredited and authorized institutions".

2. Bids received shall be opened on the time and date indicated in the Invitation to Bid. Abstract of bids shall be prepared, and the highest bid offered for each lot shall be the winning bidder **provided that the bid amount is higher than the Estimated Appraised Value.**

3. **Bidders shall submit separate envelopes for each lot they are bidding for. Please note that this will be strictly implemented.**

4. In the opening of bids, the presence of the company representatives is strictly required to open their respective bids.

5. **The highest bidder is required to present to the Disposal Committee the original copy of documents within three (3) working days. The 3-working days compliance shall start from the actual opening of bids. (*with emphasis*)**

5.1. Failure to present the required documents within the prescribed period shall be grounds for disqualification.

5.2. In case of disqualification of the highest bidder, the next highest bidder shall automatically be considered as the winner or whichever is beneficial to the government.

5.3. Relative to the condition stipulated in number 5.2., it has been decided by Disposal Committee that the three (3) highest bidders shall be considered as winning bidders in cases where there will be disqualification, forfeiture and/or withdrawal of the winning bidder.

6. Upon verification and declaration by the Disposal Committee, the winning bidder's bid bond shall be considered as partial payment for the bid and the difference in the amount between the bid and the bid bond shall be paid in the form of cash, cashier's or manager's check within five (5) working days from the date of receipt of the **Notice of Award (NOA).**

7. The Disposal Committee has decided that the bid bonds of the three (3) highest bidders shall also be retained in support of statements 5.1, 5.2, 5.3 and 6.

8. The bidder's bond will only be returned to the non-winning bidders after the announcement of the winning bidder and bidding has been officially closed.

9. Motor vehicles sold as scrap shall not be provided with Official Receipt (OR) and Certificate of Registration (CR). Further, OR and CR serve as proof of ownership and registration for vehicles operating on public roads. Thus, when a vehicle is sold as scrap it is understood that it is no longer intended for road use.

10. The ten percent (10%) Bid Bond shall be **forfeited if the full price is not paid within five working days (5) upon receipt of the NOA** by the winning bidder.

11. The winning bidder shall be responsible in the hauling of the scrap materials, unserviceable properties and vehicles within thirty (30) working days upon receipt of NOA.

Separability Clause: The DOE-DC reserves the right to reject any or all bids with or without cause, to waive any defect in them and to award the bidder whose offer is most advantageous to the government.

GIOVANNI CARLO J. BACORDO
Undersecretary
Chairperson, Disposal Committee

AMFRR/OIC-DRJADS/DPGF/DCMO/DEBM